



MIDEASTERN MICHIGAN LIBRARY COOPERATIVE

Technology Plan, 2017-20

1. What is the mission of your cooperative? Please note that the goals and strategies you list to answer the next question should be tied to this mission.

The mission of Mideastern Michigan Library Cooperative is to advocate for and provide broad services and programs to multi-type libraries within its legal service area.

2. Provide clear goals and a realistic strategy for using telecommunications and information technology to improve library services. Please use the strategies to provide measurable milestones to meet your mission. This plan should cover a period of three years. If your institution is required by local authorities to operate under a longer planning cycle, this is acceptable.

Continue to monitor technological developments that would benefit members; share information and/or implement projects to make use of those technologies.

Provide grant opportunities that focus on technology and innovation.

Work through the Cooperative Director's Association to offer discounts on products not available through the Midwest Collaborative for Library Services.

3. What is your cooperative's professional development strategy to ensure that staff knows how to use the new technologies to improve library services?

Provide opportunities for library staff to gain professional development through workshops and grant opportunities.

Schedule vendor demos, when requested by members, to familiarize staff with new technologies.

Use Advisory Council meetings and direct emails to share current trends that technology can assist libraries in enhancing patron services.

4. Provide an assessment of the telecommunications services, hardware, software, and other services that will be needed to improve cooperative services. Include your plans for replacement of outdated equipment.

MMLC Office:

- **Upgrade server and wireless connections.**
- **Review office laptops for updating.**

Technology & Innovation Program:

- **Revise the existing program to allow libraries more flexibility in deciding which technologies (equipment, services, and support) are**



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required to provide the best patron experience in their libraries or remotely from work or home.

- **Conduct an evaluation of use of funding by libraries to determine efficacy and relevance of grant program; revise process if needed.**
- **Require annual library evaluations and provide to the MMLC Board.**

Review computer equipment and software for possible purchase by September 2020.

5. Use this space to provide a budget to acquire and maintain the hardware, software, professional development, and other services that will be needed to implement the strategy for improved library services.

	10/1/ 2017 -9/30/2018	10/1/ 2018-9/30/2019	10/1/ 2019 -9/30/2020
Hardware & Software	\$0	\$6,825	\$500
Web Services (including email)	\$1,883	\$148	\$500
Telecommunications *phone, cell, internet	\$3,151	\$3,314	\$3,500
Contract services for information technology	\$120	\$3,339	\$4,000
Staff training	\$0	\$0	\$200
Technology Grants to Public Libraries *dependent on SA	\$121,625	\$121,625	\$147,875
Total:	\$126,779	\$132,251	\$156,575



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6. Provide an evaluation process that will enable your library to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.

Each year, poll members for potential ways to support their technology needs.

- **Completed annually.**
- **Update plan as needed.**
- **Compile results and choose best options.**