

Mideastern Michigan Library Cooperative
Board of Trustees Meeting
January 9, 2020, 4:30 p.m.
MMLC Office, 5th floor Meeting Room
503 S. Saginaw St, Flint, MI 48502 (810) 232-7119

Agenda

Conference Call Login: (866) 740-1260; Code: 2327119#

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|-------|---|---------------|
| I. | Call to order | Clark/Crites |
| II. | Recognition of Virtual Attendees | Palmer |
| III. | Roll Call | |
| IV. | Public Comments | |
| V. | Audit Report Lewis & Knopf | Sabolish/Uhl |
| VI. | Approval of the Minutes
A. September 12, 2019 | (Action) |
| VII. | Approval of the financial statements
A. September 30, 2019
B. October 1 – December 31, 2019 | (Action) |
| VIII. | Committee Reports: | |
| | A. Budget and Finance Committee* | Valle |
| | 1. FY 2018-19 Audit Report | (Action) |
| | 2. Approval of Proposed FY 2019-20 Budget Adjustments | (Action) |
| | 3. Uniform Chart of Accounts changes | (Action) |
| IX. | Business: | Palmer |
| | A. NLLD Update | (Information) |
| | B. Annual May Meeting | (Information) |
| X. | Director's Report | Palmer |
| XI. | Board Comments | |
| XII. | Adjournment | |

***Budget & Finance Committee** will meet prior to the board meeting at 3:45 p.m.
in the MMLC office, Suite 711 and via ReadyTalk.

(Committee Members: Perry Valle, Bob Crites, Dr. Jason Jubar, Jill Sodt)

Next scheduled meeting MMLC Joint Board/Advisory Council:
May 14, 2020, 5:00 p.m. Brick Street, Grand Blanc, MI

**Mideastern Michigan Library Cooperative Board Meeting
Brick Street Grill, Grand Blanc, MI
Thursday, September 12, 2019 4:30 p.m.**

- I. Call to Order:** Board Chair Robert Crites called the September 12, 2019 meeting to order.
- II. Introduction of Board Members:** Members introduced themselves, indicating which library system they represent.
- III. Recognition of Virtual Attendees.** none.
- IV. Board Members Present:** Robert Crites; Karen Hornus; Perry Valle; Pamela Clark; Sandy Drake; Mary Herr; Janie Lupo; Jill Sodt.

MMLC Staff Present: Denise Hooks; Irene Bancroft.

Guests Present: Eric Palmer; Jason Jubar; Monica Fox

Board Members Absent: Nancy Rozier (excused); Kristin LaLonde.
- V. Public Comments.** None
- VI. Approval of the minutes: June 12, 2019 and July 11, 2019:** Motion by Karen Hornus, seconded by Mary Herr to approve the minutes as presented. All yeas (8-0). Approved as presented.
- VII. Approval of the financial reports: August 31, 2019:** Motion forwarded by the Budget & Finance Committee to approve the August 31, 2019 financial statements as presented. All yeas (8-0). Motion carried.
- VIII. Committee Reports:**
 - A. Personnel Committee Report:**
 - 1. Work Plan 2018-2019 Final Report:** Motion by Perry Valle, seconded by Karen Hornus to accept the FY 2018-19 Work Plan Final Report as presented. All yeas (8-0). Motion carried.
 - B. Budget & Finance Committee:**
 - 1. Fund Balance Distribution:** Motion forwarded by the Budget & Finance Committee to approve the Resolution of FY 2018-2019 Fund Balance distribution. All yeas (8-0)
 - 2. Budget Adjustments FY 2018-19:** Motion forwarded by the Budget & Finance Committee to accept the Proposed Adjustments to the FY 2018-19 Budget as presented. All yeas (8-0). Motion carried.
 - 3. Audit:** Denise reported that the Audit of the FY 2018-2019 financial records has been scheduled with Lewis & Knopf Auditors, to begin in mid-October. The auditors will be presenting the final audit at the January, 2020 meeting.
 - 4. Proposed FY 2019-20 Budget:** Motion forwarded by the Budget & Finance Committee to approve the propsoded FY 2019-20 Budget as presented. All yeas (8-0). Motion carried.
 - 5. Resolution on Fund Balance:** Motion forwarded by the Budget & Finance Committee to approve the Resolution on Fund Balance as presented. All yeas (8-0). Motion carried.

- XI. Recognition of Board Service:** Denise acknowledged Karen Hornus' service on the MMLC Board. Her term will end on September 30, 2019. Denise presented Karen with a Service Award and a beautiful bouquet of flowers. The Board recognize Denise for her 10 years of service to the Cooperative and wished her well in her retirement.
- XII. Oath of Office:**
Board Chair Robert Crites offered the Oath of Office to new board members:
Monica Fox, representing Chippewa River District Library
Jason Jubar, representing Holly Township Library
Perry Valle, representing Lapeer District Library
- XIII. Board Comments:** Karen thanked Denise & Irene and the Board for the excellent job that has been done over her tenure on the MMLC board.
- XIV. Adjournment: Motion by Karen Hornus, seconded by Pamela Clark to adjourn the September 12, 2019 Mideastern Michigan Library Cooperative Board of Trustees meeting. All yeas (8-0). Motion carried.**

Meeting adjourned at 5:30 p.m.

Respectfully Submitted,

Irene Bancroft
MMLC Administrative Specialist

MIDEASTERN MI LIBRARY COOPERATIVE

Budget Report

October 2018 through September 2019

	Oct '18 - Sep 19	Budget	\$ Over Budget	% of Budget
Income				
565.00 · State source revenues				
566.00 · Cooperative State Aid	497,671.80	497,670.00	1.80	100.0%
Total 565.00 · State source revenues	497,671.80	497,670.00	1.80	100.0%
587.00 · Local source revenues				
587.15 · Laingsburg Public Library	300.00	150.00	150.00	200.0%
587.16 · Capital Area District Library	300.00	150.00	150.00	200.0%
587.17 · Bay County Library System	0.00	0.00	0.00	0.0%
587.21 · Coleman Area Library	150.00	150.00	0.00	100.0%
Total 587.00 · Local source revenues	750.00	450.00	300.00	166.7%
665.00 · Other Income				
665.01 · Interest Income	19,524.14	18,500.00	1,024.14	105.5%
665.02 · Miscellaneous Income	2,025.00	1,800.00	225.00	112.5%
665.03 · Agent Reimbursements	6,885.65	6,600.00	285.65	104.3%
665.04 · Universal Service Funds	0.00	0.00	0.00	0.0%
665.05 · Workshop Fees	5,777.18	4,500.00	1,277.18	128.4%
665.06 · Cooperative Programs Contract	1,540.00	1,500.00	40.00	102.7%
Total 665.00 · Other Income	35,751.97	32,900.00	2,851.97	108.7%
669.00 · Other Local Income				
669.02 · Programming	223,293.40	215,106.00	8,187.40	103.8%
669.07 · Baker College Library	150.00	150.00	0.00	100.0%
669.10 · Charles Stewart Mott Foundation	150.00	150.00	0.00	100.0%
669.16 · Kettering University	150.00	150.00	0.00	100.0%
669.22 · Mott Community College	150.00	150.00	0.00	100.0%
669.34 · University of Michigan	150.00	150.00	0.00	100.0%
669.37 · Saginaw Chippewa Indian Tribe	150.00	150.00	0.00	100.0%
669.38 · Northwood University	150.00	150.00	0.00	100.0%
Total 669.00 · Other Local Income	224,343.40	216,156.00	8,187.40	103.8%
Total Income	758,517.17	747,176.00	11,341.17	101.5%
Gross Profit	758,517.17	747,176.00	11,341.17	101.5%
Expense				
702.00 · Salaries	178,908.82	179,007.00	-98.18	99.9%
703.00 · Fringe benefits	68,707.99	72,775.00	-4,067.01	94.4%
703.01 · Payroll taxes	14,052.26	14,700.00	-647.74	95.6%
704.00 · Board & Advisory Council	2,577.23	2,800.00	-222.77	92.0%
726.00 · Office supplies	2,357.35	2,400.00	-42.65	98.2%
740.00 · Library materials	500.00	500.00	0.00	100.0%
801.00 · Auditing	4,200.00	4,200.00	0.00	100.0%
802.00 · Institutional dues	1,373.57	1,400.00	-26.43	98.1%
803.00 · Professional Services	4,219.00	4,300.00	-81.00	98.1%
812.00 · Payroll services	435.71	450.00	-14.29	96.8%
813.00 · Continuing Education Program	12,340.56	12,400.00	-59.44	99.5%
815.00 · Executive Search Fund	799.93	800.00	-0.07	100.0%
816.00 · Office Furnishings	500.00	500.00	0.00	100.0%
821.00 · Innovation & Technology Program	121,625.00	121,625.00	0.00	100.0%
823.00 · Professional Development Grants	9,500.00	10,000.00	-500.00	95.0%
825.00 · Supplemental Programming Grant	0.00	0.00	0.00	0.0%
850.00 · Utilities	4,197.33	4,200.00	-2.67	99.9%
860.00 · Transportation	9,102.07	9,200.00	-97.93	98.9%
880.02 · Member Library Programming	214,650.40	215,106.00	-455.60	99.8%
910.00 · Insurance	3,126.00	3,150.00	-24.00	99.2%
930.00 · Repair & Maintenance	0.00	0.00	0.00	0.0%
940.00 · Rents	9,786.25	9,800.00	-13.75	99.9%
977.00 · Equipment purchases	6,972.91	7,000.00	-27.09	99.6%
990.00 · Contingencies	7,020.96	10,863.00	-3,842.04	64.6%
992.00 · Fund Balance Distribution	60,000.00	60,000.00	0.00	100.0%
Total Expense	736,953.34	747,176.00	-10,222.66	98.6%

	<u>Oct '18 - Sep 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Income	<u>21,563.83</u>	<u>0.00</u>	<u>21,563.83</u>	<u>100.0%</u>

MIDEASTERN MI LIBRARY COOPERATIVE
Monthly Transaction Detail Report
September 2019

Date	Num	Name	Memo	Amount
Sep 19				
09/03/2019		Deposit	Performers Showcase; Frankenmuth District Library	130.00
09/03/2019		Deposit	Performers Showcase; Coleman Area Library	65.00
09/03/2019		Deposit	Performers Showcase; Alcona County Library	65.00
09/03/2019		Deposit	Performers Showcase; Almont District Library	130.00
09/04/2019	15508	Storytellers	Summer Program - CADL Lansing Main	-350.00
09/04/2019	15513	Mott Foundation	Office Rent	-661.00
09/04/2019	15513	Mott Foundation	Consumers Energy	-33.00
09/04/2019	15515	Staples	Performers Showcase Printing	-376.07
09/04/2019	15514	First Bankcard	Windstream Telephone Service	-110.06
09/04/2019	15514	First Bankcard	AT & T Services	-72.77
09/04/2019	15514	First Bankcard	AT & T Services	-82.86
09/04/2019	15514	First Bankcard	Credit Card Rewards	50.00
09/04/2019	15514	First Bankcard	Credit Card Rewards	100.00
09/04/2019	15514	First Bankcard	Michigan Library Association annual membership	-595.76
09/04/2019	15514	First Bankcard	Hotel Credit for Taxes	4.27
09/04/2019	15514	First Bankcard	Lapeer Meeting lunch	-6.87
09/04/2019	15514	First Bankcard	Lapeer Meeting lunch	-4.13
09/04/2019	15514	First Bankcard	CDA Meeting accomodations	-163.77
09/04/2019	15514	First Bankcard	MCLS Annual Membership	-127.81
09/04/2019	15514	First Bankcard	Email account; E. Palmer	-147.86
09/04/2019	15514	First Bankcard	AT&T service charge	-2.00
09/04/2019	15514	First Bankcard	Performers Showcase venue rental and meals	-5,793.00
09/04/2019	15514	First Bankcard	Performers Showcase Door Prize gift card	-28.95
09/04/2019	15516	AXA Equitable	Employer Contribution to SEPP; D. Hooks	-4,428.99
09/04/2019	15517	Fifth Third Bank	Employer Contribution to SEPP; I. Bancroft	-2,658.87
09/04/2019	15518	Irene Bancroft	Mileage Reimbursement	-44.66
09/04/2019	15518	Irene Bancroft	Programming visit	-3.17
09/04/2019	15518	Irene Bancroft	Phone reimbursement	-115.53
09/04/2019	15520	The Traveling Bookkeeper, LLC	Payroll Services; August	-27.50
09/04/2019	15522	William Schulert	Summer Program - Harrison District Library	-25.00
09/04/2019	15522	William Schulert	Summer Program - Pere Marquette District Library	-25.00
09/04/2019		Financial Plus Credit Union	Bank Deposit to establish Business Share	10.00
09/06/2019		Direct Deposit Charges	Direct Deposit Expense	-3.50
09/06/2019		Payroll taxes debit	Employer Withholding - Medicare	-95.75
09/06/2019		Payroll taxes debit	Employer Withholding - Social Security	-409.46
09/06/2019	1625	Irene Bancroft	Gross Salary	-2,272.53
09/06/2019	1626	Denise D. Hooks	Gross Salary	-3,785.46
09/06/2019	1626	Denise D. Hooks	Longevity Pay - D. Hooks	-546.15
09/06/2019		ELGA Credit Union	Cashier's Check charge	-3.00
09/09/2019		Chemical Bank	Stop Payment Fee	-32.00
09/12/2019		Deposit	Movie License Fee; Pere Marquette District Library	279.00
09/12/2019		Deposit	Performers Showcase; Bullard Sanford District Library	65.00
09/12/2019		Deposit	FOML Bookkeeping Contract	150.00
09/15/2019		Fifth Third Bank	September, 2019 Interest	715.70
09/16/2019	15548	Sloan Museum	Fall Program - JDL Spring Arbor Branch	-231.00
09/16/2019	15549	Stevens Puppets	Fall Program - CADL South Lansing Branch	-350.00
09/16/2019	15550	Nature on the Go LLC	Fall Program - GDL Davison Branch	-250.00
09/16/2019	15523	Almont District Library	Supplemental Member Library Support	-321.18
09/16/2019	15524	Bay County Library System	Supplemental Member Library Support	-5,253.66
09/16/2019	15525	Capital Area District Library	Supplemental Member Library Support	-11,653.71
09/16/2019	15526	Chippewa River District Library	Supplemental Member Library Support	-2,519.47
09/16/2019	15527	Coleman Area Library	Supplemental Member Library Support	-225.50
09/16/2019	15528	Community District Library	Supplemental Member Library Support	-1,378.93
09/16/2019	15529	Dryden Township Library	Supplemental Member Library Support	-232.63
09/16/2019	15530	Flint Public Library	Supplemental Member Library Support	-4,997.66
09/16/2019	15531	Genesee District Library	Supplemental Member Library Support	-16,225.64
09/16/2019	15532	Goodland Township Library	Supplemental Member Library Support	-89.19
09/16/2019	15533	Grace A. Dow Memorial Library	Supplemental Member Library Support	-3,742.47
09/16/2019	15534	Holly Township Library	Supplemental Member Library Support	-1,126.44
09/16/2019	15535	Laingsburg Public Library	Supplemental Member Library Support	-466.18
09/16/2019	15536	Lapeer District Library	Supplemental Member Library Support	-2,927.64
09/16/2019	15537	North Branch Township Library	Supplemental Member Library Support	-177.84
09/16/2019	15538	Pere Marquette District Library	Supplemental Member Library Support	-430.95
09/16/2019	15539	Public Libraries of Saginaw	Supplemental Member Library Support	-6,083.51
09/16/2019	15540	Ruth Hughes Memorial Library	Supplemental Member Library Support	-560.10
09/16/2019	15541	Shiawassee District Library	Supplemental Member Library Support	-1,362.19
09/16/2019	15542	Vernon District Library	Supplemental Member Library Support	-225.11
09/16/2019	15543	Painterly Pottery	Replace Ck # 15122 - Bay County Library winter programs	-1,000.00
09/16/2019	15543	Painterly Pottery	Stop Payment Charge	32.00

Date	Num	Name	Memo	Amount
09/16/2019	15545	Flint Downtown Development Aut...	Parking Validation Fees (August)	-4.00
09/16/2019	15544	Cooperfly, Inc.	Summer Program - Tahquamenon Falls Public Library	-380.50
09/16/2019	15544	Cooperfly, Inc.	Summer Program - Tahquamenon Falls Public Library	-380.50
09/16/2019	15546	Island River Digital	Website Maintenance	-300.00
09/16/2019	15546	Island River Digital	Collaborating Partners & Board Meeting Registration Set...	-150.00
09/16/2019	15547	ReadyTalk	ReadyTalk Conferece Call	-10.48
09/20/2019		Direct Deposit Charges	Direct Deposit Expense	-5.25
09/20/2019		Payroll taxes debit	Employer Withholding - Medicare	-87.84
09/20/2019		Payroll taxes debit	Employer Withholding - Social Security	-375.59
09/20/2019	1627	Irene Bancroft	Gross Salary	-2,272.53
09/20/2019	1628	Denise D. Hooks	Gross Salary	-3,785.46
09/23/2019	15551	Gloria Loyd	Fall Program - CDL Perry Branch	-335.00
09/23/2019	15552	Exotic Zoo	Fall Program - CRDL Shepherd Branch	-450.00
09/23/2019	15553	A Family Affair	Fall Program - Flint Public Library	-250.00
09/23/2019	15554	Sloan Museum	Fall Program - JDL Eastern Branch	-221.00
09/23/2019	15555	Tiptop Entertainment, LLC	Fall Program - Holly Township Library	-200.00
09/23/2019	15556	Thornapple Woodlands Beekeep...	Fall Program - CRDL Veterans Memorial Branch	-350.00
09/23/2019	15557	Sandor Slomovits	Fall Program - GDL Flushing Branch	-375.00
09/25/2019	1629	Denise D. Hooks	Gross Salary	-21,577.82
09/25/2019		Direct Deposit Charges	Direct Deposit Expense	-3.50
09/25/2019		Payroll taxes debit	Employer Withholding - Medicare	-312.88
09/25/2019		Payroll taxes debit	Employer Withholding - Social Security	-1,337.83
09/26/2019	15558	Sloan Museum	Fall Program - JDL Summit Branch	-227.00
09/26/2019	15559	Storytellers	Fall Program - North Branch Township Library	-400.00
09/26/2019	15560	The Traveling Bookkeeper, LLC	Payroll Services; September	-38.50
09/26/2019	15561	First Bankcard	Windstream Telephone Service	-114.40
09/26/2019	15561	First Bankcard	AT & T Services	-72.77
09/26/2019	15561	First Bankcard	AT & T Services	-82.86
09/26/2019	15561	First Bankcard	Bay City meeting luncheon	-3.59
09/26/2019	15561	First Bankcard	New Office Chairs	-500.00
09/26/2019	15561	First Bankcard	New Office Chairs	-135.98
09/26/2019	15561	First Bankcard	MMLC September Board Meeting	-208.95
09/26/2019	15561	First Bankcard	MMLC Board member gift	-58.25
09/26/2019	15561	First Bankcard	Flint Meeting luncheon	-34.17
09/26/2019	15561	First Bankcard	PDA Converter Software	-219.78
09/26/2019	15561	First Bankcard	Flint Orientation luncheon	-44.69
09/26/2019	15562	John West	August & September IT Support	-880.00
09/26/2019	15563	Genesee District Library	Professional Development Grant	-500.00
09/26/2019	15564	Denise Hooks	Mileage Reimbursement	-170.52
09/26/2019	15565	AXA Equitable	Employer Contribution to SEPP; D. Hooks	-3,202.62
09/30/2019		Void Check	VOID Ck #14551; FY 2017-18; Painterly Pottery	325.00
09/30/2019		Void Check	VOID Ck #14782; FY 2017-18; Mat Emerick	250.00
09/30/2019		Void Check	VOID Ck #15122; Painterly Pottery - lost check	1,000.00
09/30/2019		Void Check	VOID Ck #15485; Cooperfly, Inc.	761.00
09/30/2019		Deposit	Annual Membership Fee	150.00
09/30/2019		Deposit	Annual Membership Fee	150.00
09/30/2019		Deposit	Fall programs; Capital Area District Library	725.00
09/30/2019		Deposit	Performers Showcase; Capital Area District Library	65.00
09/30/2019		Deposit	Performers Showcase; Shelby Township Library	65.00
09/30/2019		Deposit	Summer Programs; Fairgrove District Library	100.00
09/30/2019		Deposit	Fall Programs; Chippewa River District Library	925.00
09/30/2019		Deposit	Summer Programs; Kalkaska County Library	175.00
09/30/2019		Deposit	Summer Programs; Flint Public Library	325.00
09/30/2019		Deposit	Fall Programs; North Branch Township Library	400.00
09/30/2019		Deposit	Fall Programs; Genesee District Library	775.00
09/30/2019		Deposit	Performers Showcase; Grand Ledge District Library	130.00
09/30/2019		Deposit	Annual Membership Fee	150.00
09/30/2019		Deposit	Summer Programs; North Branch Township Library	1,478.00
09/30/2019		Deposit	Fall Programs; Community District Library	337.00
09/30/2019		Deposit	Jackson District Library	130.00
09/30/2019		Deposit	Fall Programs; Jackson District Library	679.00
09/30/2019		Deposit	Reimbursement; extra payment Dr. Slime	350.00
09/30/2019		Chemical Bank	September, 2019 Interest	25.31
09/30/2019		Chemical Bank	September, 2019 Interest	0.76
09/30/2019		Chase Bank	September, 2019 Interest	30.12
09/30/2019		State Savings Bank	September, 2019 Interest	1.95
09/30/2019		ELGA Credit Union	September, 2019 Interest	412.14
09/30/2019		Portland Federal Credit Union	September, 2019 Interest	0.03
09/30/2019		Dort Federal Credit Union	September, 2019 Interest	0.01
09/30/2019		Dort Federal Credit Union	September, 2019 Interest	2,039.58

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/30/2019		Portland Federal Credit Union	September, 2019 Interest	408.11
09/30/2019		Financial Plus Credit Union	September, 2019 Interest	21.09
Sep 19				<u><u>-110,742.67</u></u>

MMLC TRUST ACCOUNT
Summary Activity Report
October 2018 through September 2019

	Opening balance	Receipts	Total Income	Co-op Reim	Other Disb	Total Expense	Net Income
Almont - Restricted	0.00	2,697.00	2,697.00	2,697.00	0.00	2,697.00	0.00
Bay County - Restricted	38,435.61	50,314.55	88,750.16	260.00	88,490.16	88,750.16	0.00
CADL - Restricted	87,580.51	95,725.84	183,306.35	0.00	183,306.35	183,306.35	0.00
Chippewa River - Restricted	10.00	26,674.41	26,684.41	130.00	26,544.41	26,674.41	10.00
Coleman - Restricted	1,694.70	1,852.32	3,547.02	0.00	1,694.70	1,694.70	1,852.32
Coleman - Revolving	7,897.18	1,694.70	9,591.88	0.00	0.00	0.00	9,591.88
Community District - Restricted	10,297.95	11,663.76	21,961.71	3,392.00	10,297.95	13,689.95	8,271.76
Community District - Revolving	12,066.89	10,297.95	22,364.84	6,135.00	35.00	6,170.00	16,194.84
Dryden - Restricted	248.23	1,810.83	2,059.06	1,398.51	0.00	1,398.51	660.55
Dryden - Revolving	1,895.49	0.00	1,895.49	1,895.49	0.00	1,895.49	0.00
FPL - Restricted Account	35,769.56	41,051.75	76,821.31	5,402.00	35,769.56	41,171.56	35,649.75
FPL - Revolving Account	231,540.77	35,769.56	267,310.33	0.00	0.00	0.00	267,310.33
GDL - Restricted	121,679.87	133,280.54	254,960.41	775.00	121,679.87	122,454.87	132,505.54
GDL - Revolving	268,257.00	121,679.87	389,936.87	0.00	27,774.77	27,774.77	362,162.10
Goodland Township - Restricted	0.00	732.58	732.58	130.00	0.00	130.00	602.58
Goodland Township - Revolving	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grace A. Dow - Restricted	28,125.54	30,741.32	58,866.86	0.00	28,125.54	28,125.54	30,741.32
Grace A. Dow - Revolving	34,407.95	28,125.54	62,533.49	0.00	13,491.72	13,491.72	49,041.77
Holly Twp - Restricted	5,472.49	9,252.80	14,725.29	0.00	0.00	0.00	14,725.29
Holly Twp - Revolving	24,948.25	0.00	24,948.25	3,344.50	0.00	3,344.50	21,603.75
Laingsburg - Restricted	3,503.45	3,829.28	7,332.73	0.00	3,628.45	3,628.45	3,704.28
Laingsburg - Revolving	3,840.91	3,503.45	7,344.36	0.00	3,972.60	3,972.60	3,371.76
Lapeer District - Restricted	19,474.78	24,048.18	43,522.96	10,833.05	19,474.78	30,307.83	13,215.13
Lapeer District - Revolving	82,011.66	19,474.78	101,486.44	0.00	0.00	0.00	101,486.44
North Branch - Restricted	1,570.48	3,328.77	4,899.25	880.00	1,868.00	2,748.00	2,151.25
North Branch - Revolving	3,173.84	0.00	3,173.84	0.00	0.00	0.00	3,173.84
Pere Marquette - Restricted	3,193.09	3,539.93	6,733.02	1,500.00	3,193.09	4,693.09	2,039.93
Pere Marquette - Revolving	2,952.51	3,193.09	6,145.60	3,000.00	0.00	3,000.00	3,145.60
Ruth Hughes - Restricted	2,823.73	4,600.75	7,424.48	382.00	3,744.40	4,126.40	3,298.08
Ruth Hughes - Revolving	2,554.73	2,823.73	5,378.46	1,935.00	0.00	1,935.00	3,443.46
Saginaw - Restricted	27,719.08	49,971.13	77,690.21	24,500.00	27,719.08	52,219.08	25,471.13
Saginaw - Revolving	31,355.67	27,719.08	59,074.75	27,000.00	12,613.51	39,613.51	19,461.24
Shiawassee - Restricted	7,907.19	11,189.29	19,096.48	2,822.00	7,907.19	10,729.19	8,367.29
Shiawassee - Revolving	63,890.98	7,907.19	71,798.17	5,710.00	50.00	5,760.00	66,038.17
Vernon - Restricted	0.00	2,726.55	2,726.55	325.00	2,401.55	2,726.55	0.00
Vernon - Revolving	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,166,300.09	771,220.52	1,937,520.61	104,446.55	623,782.68	728,229.23	1,209,291.38

MMLC TRUST ACCOUNT
Transaction Report
September 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Sep 19				
09/03/2019		Deposit	State Aid	101,219.66
09/03/2019	4075	North Branch Township Library	Performers Showcase Registration fees	-130.00
09/09/2019		Mideastern MI Library Cooperative	Transfer	-2,000.00
09/09/2019		ELGA Credit Union	ELGA Charge for money order	-3.00
09/10/2019		Transfer	Transfer of funds from Savings to Checking	15,000.00
09/12/2019		Deposit	State Aid	1,787.07
09/16/2019	4076	Sovita Credit Union	Establish New Money Market Account	-100,000.00
09/16/2019	4077	Bay County Library System	Valley Library Consortium services	-42,894.55
09/16/2019	4078	Capital Area District Library	Database Services	-95,725.84
09/16/2019	4079	Mideastern MI Library Cooperative	Reimbursements	-2,657.80
09/16/2019		Portland Federal Credit Union	September, 2019 Interest	408.11
09/23/2019		Deposit	State Aid	6,872.44
09/23/2019	4080	Mideastern MI Library Cooperative	Reimbursements	-1,815.00
09/30/2019		Deposit	Fall Program	337.00
09/30/2019		State Bank	September, 2019 Interest	1.95
09/30/2019		ELGA Credit Union	September, 2019 Interest	412.14
09/30/2019		Chase Bank	September, 2019 Interest	30.12
09/30/2019		Dort Federal Credit	September 30, 2019 Interest	0.01
09/30/2019		Dort Federal Credit	September, 30, 2019 Interest	2,039.58
09/30/2019		Portland Federal Credit Union	September, 2019 Interest	0.03
Sep 19				

MIDEASTERN MI LIBRARY COOPERATIVE

Budget Report

October through December 2019

	<u>Oct - Dec 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
565.00 · State source revenues				
566.00 · Cooperative State Aid	249,115.08	492,895.00	-243,779.92	50.5%
Total 565.00 · State source revenues	249,115.08	492,895.00	-243,779.92	50.5%
587.00 · Local source revenues				
587.15 · Laingsburg Public Library	0.00	150.00	-150.00	0.0%
587.16 · Capital Area District Library	0.00	150.00	-150.00	0.0%
587.18 · Grace A. Dow Memorial	150.00			
587.21 · Coleman Area Library	0.00	150.00	-150.00	0.0%
Total 587.00 · Local source revenues	150.00	450.00	-300.00	33.3%
665.00 · Other Income				
665.01 · Interest Income	877.37	7,000.00	-6,122.63	12.5%
665.02 · Miscellaneous Income	380.00	0.00	380.00	100.0%
665.03 · Agent Reimbursements	0.00	0.00	0.00	0.0%
665.05 · Workshop Fees	0.00	4,000.00	-4,000.00	0.0%
665.06 · Cooperative Programs Contract	0.00	1,000.00	-1,000.00	0.0%
Total 665.00 · Other Income	1,257.37	12,000.00	-10,742.63	10.5%
669.00 · Other Local Income				
669.02 · Programming	6,346.00	200,000.00	-193,654.00	3.2%
669.07 · Baker College Library	150.00	150.00	0.00	100.0%
669.10 · Charles Stewart Mott Foundation	150.00	150.00	0.00	100.0%
669.16 · Kettering University	150.00	150.00	0.00	100.0%
669.22 · Mott Community College	150.00	150.00	0.00	100.0%
669.34 · University of Michigan	0.00	150.00	-150.00	0.0%
669.37 · Saginaw Chippewa Indian Tribe	150.00	150.00	0.00	100.0%
669.38 · Northwood University	150.00	150.00	0.00	100.0%
Total 669.00 · Other Local Income	7,246.00	201,050.00	-193,804.00	3.6%
Total Income	257,768.45	706,395.00	-448,626.55	36.5%
Gross Profit	257,768.45	706,395.00	-448,626.55	36.5%
Expense				
702.00 · Salaries	24,385.78	145,859.00	-121,473.22	16.7%
703.00 · Fringe benefits	13,695.07	57,150.00	-43,454.93	24.0%
703.01 · Payroll taxes	1,865.52	11,360.00	-9,494.48	16.4%
704.00 · Board & Advisory Council	469.04	8,000.00	-7,530.96	5.9%
726.00 · Office supplies	865.68	2,300.00	-1,434.32	37.6%
740.00 · Library materials	0.00	500.00	-500.00	0.0%
801.00 · Auditing	0.00	4,500.00	-4,500.00	0.0%
802.00 · Institutional dues	500.00	1,425.00	-925.00	35.1%
803.00 · Professional Services	460.00	10,000.00	-9,540.00	4.6%
812.00 · Payroll services	70.75	480.00	-409.25	14.7%
813.00 · Continuing Education Program	717.90	12,000.00	-11,282.10	6.0%
815.00 · Executive Search Fund	0.00	0.00	0.00	0.0%
816.00 · Office Furnishings	427.97	500.00	-72.03	85.6%
821.00 · Innovation & Technology Program	41,000.00	147,875.00	-106,875.00	27.7%
823.00 · Professional Development Grants	3,000.00	21,000.00	-18,000.00	14.3%
825.00 · Supplemental Programming Grant	1,350.00	37,500.00	-36,150.00	3.6%
850.00 · Utilities	576.01	5,500.00	-4,923.99	10.5%
860.00 · Transportation	2,250.85	20,000.00	-17,749.15	11.3%
880.02 · Member Library Programming	28,739.58	200,000.00	-171,260.42	14.4%
910.00 · Insurance	3,088.00	3,500.00	-412.00	88.2%
930.00 · Repair & Maintenance	0.00	500.00	-500.00	0.0%
940.00 · Rents	2,343.00	10,500.00	-8,157.00	22.3%
977.00 · Equipment purchases	2,181.97	500.00	1,681.97	436.4%
990.00 · Contingencies	0.00	5,446.00	-5,446.00	0.0%
992.00 · Fund Balance Distribution	0.00	0.00	0.00	0.0%
Total Expense	127,987.12	706,395.00	-578,407.88	18.1%

	<u>Oct - Dec 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Income	<u>129,781.33</u>	<u>0.00</u>	<u>129,781.33</u>	<u>100.0%</u>

MIDEASTERN MI LIBRARY COOPERATIVE
Monthly Transaction Detail Report
 October through December 2019

Date	Num	Name	Memo	Amount
Oct - Dec 19				
10/01/2019		Void Check	Void Ck #15487; Reissued as Ck #15511	240.00
10/02/2019	15566	Blue Cross Blue Shield of MI	October	-2,940.03
10/02/2019	15567	Traveler's Insurance	Annual Directors & Officers Insurance	-1,822.00
10/02/2019	15568	Exotic Zoo	Fall Program - Vernon District Library - Deposit	-50.00
10/02/2019	15569	Animal Adventure Shows LLC	2020 Programming - Deposit	-500.00
10/02/2019	15570	Tiptop Entertainment, LLC	2020 Programming - Deposit	-2,125.00
10/02/2019	15571	Sadia Mahjabeen	Summer Program - PLOS - Zauel Branch	-375.00
10/04/2019	1630	Irene Bancroft	FY 2018-19 Gross Salary	-2,272.53
10/04/2019		Direct Deposit Charges	FY 2018-19 Direct Deposit Expense	-1.75
10/04/2019		Payroll taxes debit	Employer Withholding - Medicare	-32.95
10/04/2019		Payroll taxes debit	Employer Withholding - Social Security	-140.90
10/07/2019	15572	Cameron Zvara	Fall Program - CADL Okemos Branch	-425.00
10/07/2019	15573	Lori Fithian	Fall Program - GDL Grand Blanc Branch	-425.00
10/07/2019	15574	Kira Herman	Fall Program - CADL Webberville Branch	-347.79
10/10/2019		State Savings Bank	September, 2019 Interest	829.90
10/14/2019	15575	Alex Thomas	Fall Program - GDL Flint Township Branch	-397.50
10/14/2019	15575	Alex Thomas	Fall Program - GDL Linden Branch	-397.50
10/15/2019	15576	Mott Foundation	Office Rent	-661.00
10/15/2019	15576	Mott Foundation	Consumers Energy	-33.00
10/15/2019	15577	Flint Downtown Development Aut...	Employee Monthly Parking Spaces (October)	-120.00
10/15/2019	15577	Flint Downtown Development Aut...	Parking Validation Fees (September)	-10.00
10/15/2019	15578	ReadyTalk	ReadyTalk Conferece Call	-9.02
10/15/2019	15579	Citizens Insurance Company	Annual Business Owners Policy; Customer #150667189...	-710.00
10/15/2019	15579	Citizens Insurance Company	Annual Workers Compensation Policy	-556.00
10/15/2019	15580	Epoch Catering	Genesys Conference & Banquet Center Reservation for ...	-600.00
10/15/2019	15581	Collaborative Summer Library Pr...	Performers Showcase Door Prizes	-107.00
10/15/2019	15582	Irene Bancroft	Engraved Waterford Vase; D. Hooks retirement	-109.18
10/15/2019	15582	Irene Bancroft	Flower Arrangement; D. Hooks retirement	-21.20
10/15/2019	15582	Irene Bancroft	Advisory Council meeting refreshments	-17.54
10/15/2019	15582	Irene Bancroft	Advisory Council meeting refreshments	-33.76
10/15/2019	15583	Michael T. Garlick	Summer Program - deposits for 9 programs	-900.00
10/15/2019	15584	Howell Nature Center	Summer Programs - deposits for 17 programs	-850.00
10/15/2019	15585	Tiptop Entertainment, LLC	2020 Programming - Deposit	-247.50
10/15/2019	15587	Rebecca Barrett	Fall Program - LDL deAngeli Branch	-125.00
10/15/2019	15588	Jenifer Strauss	Fall Program; LDL deAngeli Branch	-400.00
10/18/2019		Payroll taxes debit	Employer Withholding - Medicare	-76.61
10/18/2019		Payroll taxes debit	Employer Withholding - Social Security	-327.57
10/18/2019		Direct Deposit Charges	Direct Deposit Expense	-3.50
10/18/2019	1631	Irene Bancroft	Gross Salary	-2,340.73
10/18/2019	1632	Eric W Palmer	Gross Salary	-2,942.64
10/21/2019	15589	Sloan Museum	Fall Program - GDL Swartz Creek Branch	-125.00
10/21/2019	15589	Sloan Museum	Fall Program - GDL Fenton Branch	-125.00
10/21/2019	15589	Sloan Museum	Fall Program - LDL Metamora Branch	-161.00
10/21/2019	15589	Sloan Museum	Fall Program - CDL Perry Branch	-171.00
10/21/2019	15590	Spencer Scharf	Fall Program - LDL Columbiaville Branch	-250.00
10/21/2019	15590	Spencer Scharf	Fall Program - Vermontville Township Library	-250.00
10/21/2019	15591	Cameron Zvara	Fall Program - CADL Dansville Branch	-425.00
10/21/2019	15592	Karen Bonnici	Fall Program - North Branch Township Library (reschedu...	-230.00
10/23/2019		Deposit	Annual Membership Fee	150.00
10/23/2019		Deposit	Annual Membership Fee	150.00
10/23/2019		Deposit	Annual Membership Fee	150.00
10/23/2019		Deposit	Kitchen Use; Shelly McFarlane PLLC	30.00
10/28/2019	15593	Animal Adventure Shows LLC	Fall Program - GDL Gaines Station	-300.00
10/28/2019	15593	Animal Adventure Shows LLC	Fall Program - GDL Genesee Branch	-300.00
10/28/2019	15594	Rachel Sadowski	Fall Program - Goodland Township Library	-375.00
10/28/2019	15595	Sloan Museum	Fall Program - JDL Brooklyn Branch	-226.00
10/28/2019	15596	Spencer Scharf	Fall Program - CDL Corunna Branch	-250.00
10/29/2019	15603	Mott Foundation	Office Rent	-661.00
10/29/2019	15603	Mott Foundation	Consumers Energy	-33.00
10/29/2019	15604	The Traveling Bookkeeper, LLC	Payroll Services; October	-38.50
10/29/2019	15605	Blue Cross Blue Shield of MI	November	-936.87
10/29/2019	15606	CDW Government Inc.	MS Office Pro Plus 2019	-375.00
10/29/2019	15607	Eric Palmer	Mileage Reimbursement	-316.68
10/29/2019	15607	Eric Palmer	MLA Conference Registration fee	-300.00
10/29/2019	15607	Eric Palmer	Luncheon; Banking Changes	-36.00
10/29/2019	15607	Eric Palmer	CDA Meeting Parking Fee	-5.00
10/29/2019	15607	Eric Palmer	MLA Dinner	-18.90
10/29/2019	15607	Eric Palmer	MLA Dinner	-38.41
10/29/2019	15607	Eric Palmer	MLA Accomodations1	-335.08

Date	Num	Name	Memo	Amount
10/29/2019	15608	Capital Area District Library	Professional Development Grant	-1,000.00
10/29/2019	15608	Capital Area District Library	Technology & Innovation Grant	-8,000.00
10/29/2019	15609	Public Libraries of Saginaw	Professional Development Grant	-1,000.00
10/29/2019	15609	Public Libraries of Saginaw	Technology & Innovation Grant	-8,000.00
10/29/2019	15610	Ruth Hughes Memorial Library	Technology & Innovation Grant	-6,250.00
10/29/2019	15619	Crystal Water Company	Carboy; Invoice #A169654	-5.00
10/29/2019	15619	Crystal Water Company	Water Cooler Rental; October - December, 2019	-22.26
10/31/2019		Chase Bank	October, 2019 Interest	29.26
10/31/2019		Chemical Bank	October, 2019 Interest	0.79
10/31/2019		Chemical Bank	October, 2019 Interest	17.42
11/01/2019		Direct Deposit Charges	Direct Deposit Expense	-3.50
11/01/2019		Payroll taxes debit	Employer Withholding - Medicare	-81.34
11/01/2019		Payroll taxes debit	Employer Withholding - Social Security	-347.82
11/01/2019	1633	Irene Bancroft	Gross Salary	-2,340.73
11/01/2019	1634	Eric W Palmer	Gross Salary	-3,269.23
11/04/2019	15597	Rachel Sadowski	Fall Program - Vermontville Township Library	-375.00
11/04/2019	15597	Rachel Sadowski	Fall Program - Vermontville Township Library	-325.00
11/04/2019	15598	Ming Louie	Fall Program - GDL Goodrich Branch	-275.00
11/04/2019	15598	Ming Louie	Fall Program - GDL Flint Township Branch	-275.00
11/04/2019	15599	Michelle Bommarito	Fall Program - Dryden Township Library	-500.00
11/11/2019	15602	Michelle Bommarito	Fall Program - North Branch Township Library	-500.00
11/11/2019	15601	Tiptop Entertainment, LLC	Fall Program - LDL deAngeli Branch	-425.00
11/11/2019	15611	Cooperfly, Inc.	Fall Program - LDL DeAngeli Branch	-347.79
11/11/2019	15612	Beverly Meyer	Fall Program - BCLS Wirt Branch	-500.00
11/11/2019	15613	Spencer Scharf	Fall Program - CDL Perry Branch	-300.00
11/11/2019	15614	Kira Herman	Fall Program - CDL Lennon Branch	-300.00
11/11/2019	15615	Ming Louie	Fall Program - GDL Clio Branch	-275.00
11/11/2019	15616	PaleoShows, LLC	Fall Program - Holly Township Library	-350.00
11/11/2019	15617	Kathy McMinn	Fall Program - CDL Byron Branch	-235.00
11/11/2019	15618	Storytellers	Fall Program - GDL Baker Park Branch	-400.00
11/13/2019	15620	Mott Foundation	Office Rent	-661.00
11/13/2019	15620	Mott Foundation	Consumers Energy	-33.00
11/13/2019	15621	Flint Downtown Development Aut...	Employee Monthly Parking Spaces (November)	-120.00
11/13/2019	15621	Flint Downtown Development Aut...	Parking Validation Fees (October)	-4.00
11/13/2019	15621	Flint Downtown Development Aut...	Employee Monthly Parking Spaces (December)	-120.00
11/13/2019	15621	Flint Downtown Development Aut...	Parking Validation Fees (November)	-2.00
11/13/2019	15622	ReadyTalk	ReadyTalk Conferece Call	-0.15
11/13/2019	15623	Suburban Library Cooperative	MI Cooperative Directors Annual Membership	-500.00
11/13/2019	15624	Staples	Director's Office HP Monitor	-339.98
11/13/2019	15624	Staples	Front Office HP Monitor	-223.98
11/13/2019	15624	Staples	Toner Cartridges	-554.98
11/13/2019	15624	Staples	HDMI Cable	-9.99
11/13/2019	15625	First Bankcard	Windstream Telephone Service	-113.97
11/13/2019	15625	First Bankcard	AT & T Services	-81.26
11/13/2019	15625	First Bankcard	Scan Snap Equipment Insurance	-76.99
11/13/2019	15625	First Bankcard	Scan Snap scanner	-419.99
11/13/2019	15625	First Bankcard	Cash Back Rewards	200.00
11/13/2019	15625	First Bankcard	October Advisory Council Meeeting	-401.74
11/13/2019	15625	First Bankcard	Postage to mail Showcase Door Prizes	-10.90
11/13/2019	15626	CDW Government Inc.	Adobe Acrobat 2017	-334.95
11/13/2019	15627	Almont District Library	Technology & Innovation Grant	-6,250.00
11/13/2019	15627	Almont District Library	Continuing Education Grant	-1,000.00
11/13/2019	15628	Acting Up Theatre Company	Summer Program - deposit for 15 programs	-1,500.00
11/13/2019	15629	Karen Bonnici	Summer Programs - deposit	-250.00
11/15/2019		Direct Deposit Charges	Direct Deposit Expense	-3.50
11/15/2019		Payroll taxes debit	Employer Withholding - Medicare	-81.35
11/15/2019		Payroll taxes debit	Employer Withholding - Social Security	-347.82
11/15/2019	1635	Irene Bancroft	Gross Salary	-2,340.73
11/15/2019	1636	Eric W Palmer	Gross Salary	-3,269.23
11/18/2019	15630	Rachel Sadowski	Fall Program - CDL Lennon Branch	-375.00
11/18/2019	15631	Ming Louie	Fall Program - GDL Davison Branch	-275.00
11/18/2019	15632	Painterly Pottery	Fall Program - Fraser Public Library	-325.00
11/19/2019	15645	Blue Cross Blue Shield of MI	December	-1,938.45
11/19/2019	15645	Blue Cross Blue Shield of MI	January, 2020	-1,938.45
11/19/2019	15646	Eric Palmer	Mileage Reimbursement	-220.40
11/19/2019	15647	Irene Bancroft	Mileage Reimbursement	-46.98
11/19/2019	15648	Michelle Bommarito	Fall Program - Dryden Township Library; mileage	-50.00
11/19/2019	15648	Michelle Bommarito	Fall Program - North Branch Township; mileage	-75.00
11/19/2019	15649	Cameron Zvara	Summer Program - deposit for 40 programs	-4,000.00
11/19/2019	15650	Karen Bonnici	Summer Programs - deposit	-50.00

Date	Num	Name	Memo	Amount
11/19/2019	15651	Animal Adventure Shows LLC	Summer Programs - deposits	-300.00
11/19/2019	15652	John West	October & November IT Support	-160.00
11/25/2019		Deposit	FY 2018-2019 Membership Fee	150.00
11/25/2019		Deposit	Annual Membership Fee	150.00
11/25/2019		Deposit	Fall Program; Fraser Public Library	325.00
12/02/2019	15633	Rachel Sadowski	Fall Program - CDL Morrice Branch	-375.00
12/02/2019	15644	Painterly Pottery	Fall Program - PLOS Butman Fish Branch	-250.00
12/02/2019	15635	Kathy McMinn	Fall Program - CDL Corunna Branch	-265.00
12/02/2019	15636	Kira Herman	Fall Program - CDL Byron Branch	-300.00
12/03/2019		Deposit	State Aid	249,115.08
12/09/2019	15637	Howell Nature Center	Fall Program - Vernon District Library	-413.00
12/09/2019	15638	Beverly Meyer	Fall Program - CRDL Veterans Memorial Branch	-500.00
12/09/2019	15639	Peter Bergin	Fall Program - GDL Baker Park Branch	-550.00
12/09/2019	15640	Wanda Degen	Spring Program - CADL Mason Branch	-400.00
12/11/2019	15653	The Traveling Bookkeeper, LLC	Payroll Services; November	-16.50
12/11/2019	15654	AT & T	High Speed Internet Service	-89.51
12/11/2019	15655	Island River Digital	Website Maintenance Contract	-300.00
12/11/2019	15655	Island River Digital	Annual Go Daddy website portal fee	-201.93
12/11/2019	15656	Staples	2 AT&T 2 line speaker phones	-123.98
12/11/2019	15656	Staples	HDMI Cable	-10.99
12/11/2019	15656	Staples	Copy Paper	-142.27
12/11/2019	15656	Staples	HDMI Cable - Return	15.98
12/11/2019	15656	Staples	2 line phone - return	123.98
12/11/2019	15656	Staples	4 year warranty on phones	-29.99
12/11/2019	15656	Staples	Phone line cord	-5.79
12/11/2019	15656	Staples	2 AT & T 2 line speaker phones	-179.16
12/11/2019	15657	First Bankcard	Director's Office chair	-427.97
12/11/2019	15657	First Bankcard	PLA Conference Registration Fee	-305.00
12/11/2019	15658	Eric Palmer	Mileage Reimbursement	-348.00
12/11/2019	15658	Eric Palmer	PLA Airline fare	-234.00
12/11/2019	15658	Eric Palmer	Cell Phone Support	-67.50
12/11/2019	15659	Irene Bancroft	Mileage Reimbursement	-46.40
12/11/2019	15659	Irene Bancroft	Cell Phone Reimbursement	-115.60
12/11/2019	15660	TIAA	Fund Account #NS036019; TIAA IRA-SEP008	-3,202.62
12/11/2019	15661	Fifth Third Bank	Employer Contribution to SEPP; I. Bancroft	-2,738.65
12/11/2019	15662	Bay County Library	BCLS Wirt Branch	-500.00
12/11/2019	15663	Goodland Township Library	Innovation & Technology Grant	-6,250.00
12/11/2019	15664	Holly Township Library	Supplemental Programming Grant	-350.00
12/11/2019	15665	Laingsburg Public Library	Innovation & Technology Grant	-6,250.00
12/11/2019	15666	North Branch Township Library	Supplemental Programming Grant	-500.00
12/11/2019	15671	Tiptop Entertainment, LLC	Summer Program - deposit	-212.50
12/11/2019	15670	Howell Nature Center	Summer Program - Deposit	-50.00
12/11/2019	15669	Cirque AmongUs	Program - deposit for 1 event	-78.00
12/11/2019	15668	Animal Adventure Shows LLC	Summer Programs - deposit	-100.00
12/11/2019		Deposit	Fall Programs - Community District Library	2,561.00
12/11/2019		Deposit	Fall Programs - Chippewa River District Library	1,284.00
12/11/2019		Deposit	Fall Programs - Jackson District Library	226.00
12/11/2019		Deposit	Fall Programs - Vermontville Township Library	950.00
12/11/2019		Deposit	Fall Programs - Goodland Township Library	375.00
12/11/2019		Deposit	Fall Programs - Public Libraries of Saginaw	625.00
12/11/2019		Deposit	Annual Membership Fee	150.00
12/11/2019		Deposit	Annual Membership Fee	150.00
12/11/2019		Deposit	FOML Bookkeeping Contract	150.00
12/13/2019		Direct Deposit Charges	Direct Deposit Expense	-3.50
12/13/2019		Payroll taxes debit	Employer Withholding - Medicare	-81.34
12/13/2019		Payroll taxes debit	Employer Withholding - Social Security	-347.82
12/13/2019	1637	Irene Bancroft	Gross Salary	-2,340.73
12/13/2019	1638	Eric W Palmer	Gross Salary	-3,269.23
12/16/2019	15641	Rachel Sadowski	Fall Program - GDL Davison Branch	-375.00
12/16/2019	15641	Rachel Sadowski	Fall Program - GDL Flint Township Branch	-375.00
12/16/2019	15642	Sandor Slomovits	Fall Program - LDL deAngeli Branch	-375.00
12/16/2019	15642	Sandor Slomovits	Fall Program - GDL Grand Blanc Branch	-375.00
12/16/2019	15643	Painterly Pottery	Fall Program - GDL Genesee Branch	-325.00
12/16/2019	15643	Painterly Pottery	Fall Program - GDL Flushing Branch	-325.00

Oct - Dec 19

129,781.33

MMLC TRUST ACCOUNT
Summary Activity Report
 October through December 2019

	Opening balance	Total Income	Co-op Reim	Other Disb	Total Expense	Net Income
Almont - Restricted	0.00	0.00	0.00	0.00	0.00	0.00
Bay County - Restricted	0.00	0.00	0.00	0.00	0.00	0.00
CADL - Restricted	0.00	0.00	0.00	0.00	0.00	0.00
Chippewa River - Restricted	10.00	10.00	0.00	0.00	0.00	10.00
Coleman - Restricted	1,852.32	1,852.32	0.00	0.00	0.00	1,852.32
Coleman - Revolving	9,591.88	9,591.88	0.00	0.00	0.00	9,591.88
Community District - Restricted	8,271.76	8,271.76	2,561.00	0.00	2,561.00	5,710.76
Community District - Revolving	16,194.84	16,194.84	0.00	0.00	0.00	16,194.84
Dryden - Restricted	660.55	660.55	0.00	0.00	0.00	660.55
Dryden - Revolving	0.00	0.00	0.00	0.00	0.00	0.00
FPL - Restricted Account	35,649.75	35,649.75	0.00	0.00	0.00	35,649.75
FPL - Revolving Account	267,310.33	267,310.33	0.00	0.00	0.00	267,310.33
GDL - Restricted	132,505.54	132,505.54	0.00	0.00	0.00	132,505.54
GDL - Revolving	362,162.10	362,162.10	0.00	0.00	0.00	362,162.10
Goodland Township - Restricted	602.58	602.58	0.00	0.00	0.00	602.58
Goodland Township - Revolving	0.00	0.00	0.00	0.00	0.00	0.00
Grace A. Dow - Restricted	30,741.32	30,741.32	0.00	0.00	0.00	30,741.32
Grace A. Dow - Revolving	49,041.77	49,041.77	0.00	2,800.00	2,800.00	46,241.77
Holly Twp - Restricted	14,725.29	14,725.29	0.00	0.00	0.00	14,725.29
Holly Twp - Revolving	21,603.75	21,603.75	0.00	0.00	0.00	21,603.75
Laingsburg - Restricted	3,704.28	3,704.28	0.00	0.00	0.00	3,704.28
Laingsburg - Revolving	3,371.76	3,371.76	0.00	0.00	0.00	3,371.76
Lapeer District - Restricted	13,215.13	13,215.13	0.00	0.00	0.00	13,215.13
Lapeer District - Revolving	101,486.44	101,486.44	0.00	0.00	0.00	101,486.44
North Branch - Restricted	2,151.25	2,151.25	0.00	0.00	0.00	2,151.25
North Branch - Revolving	3,173.84	3,173.84	0.00	0.00	0.00	3,173.84
Pere Marquette - Restricted	2,039.93	2,039.93	1,500.00	0.00	1,500.00	539.93
Pere Marquette - Revolving	3,145.60	3,145.60	0.00	0.00	0.00	3,145.60
Ruth Hughes - Restricted	3,298.08	3,298.08	0.00	0.00	0.00	3,298.08
Ruth Hughes - Revolving	3,443.46	3,443.46	0.00	0.00	0.00	3,443.46
Saginaw - Restricted	25,471.13	25,471.13	0.00	0.00	0.00	25,471.13
Saginaw - Revolving	19,461.24	19,461.24	0.00	0.00	0.00	19,461.24
Shiawassee - Restricted	8,367.29	8,367.29	0.00	0.00	0.00	8,367.29
Shiawassee - Revolving	66,038.17	66,038.17	0.00	0.00	0.00	66,038.17
Vernon - Restricted	0.00	0.00	0.00	0.00	0.00	0.00
Vernon - Revolving	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	1,209,291.38	1,209,291.38	4,061.00	2,800.00	6,861.00	1,202,430.38

MMLC TRUST ACCOUNT
Transaction Report
October through December 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Oct - Dec 19				
10/01/2019		Allocate Opening Balance	2018-2019 FY	0.00
10/10/2019		State Bank	September, 2019 Interest	829.90
10/17/2019	4081	Mideastern MI Library Cooperative	Interest Transfer	-3,721.84
10/17/2019	4082	Niche Academy	Invoice #3819	-2,800.00
10/29/2019	4084	Midwest Tape	Hoopla Invoice	-1,500.00
10/29/2019		Transfer	Transfer to Checking	-8,000.00
10/31/2019		Chase Bank	October, 2019 Interest	29.26
12/11/2019	4085	Mideastern MI Library Cooperative	Fall Programs	-2,561.00
Oct - Dec 19				