

Advisory Council Meeting
February 19, 2019
Mott Foundation Building
First Floor Conference Room

Members Present: Scott Duimstra; Steve Flayer; Annette Adams; Greg Hayes; Melissa Malcolm; Cheryl Davenport; Kelli Lovasz; Dave Conklin; Terrie Ahlers; Kay Schwartz; Trish Burns; Tracy Aldrich; Eric Palmer; Diane Moyer; Kay Hurd; Jami Cromley; Anne Heidemann; Bruce Childs; Dina Mein; Vera Anderson.

Members Absent: Amy Comber-Gross (excused); Sheila Bissonnette (excused); Corey Friedrich (excused); Jill Sodt (excused); Maria McCarville (excused); Sandra Chavez.

Staff Present: Denise Hooks; Irene Bancroft.

Guests: Anne Seuryneck; Shannon White; Theresa Runyan.

- I. Call to Order: Denise called the February Advisory Council meeting to order at 9:35 a.m.
- II. Approval of the October 2, 2018 Minutes: Motion by Steve Flayer, seconded by Dave Conklin to approve the minutes as presented. All yeas. Motion carried.
- III. Director Report:
 - Denise mentioned that the Director Search is underway. Denise will be retiring effective September 30, 2019.
 - Denise reported Harrison District Library in Clare county, has requested membership in MMLC. The MMLC Board has approved the membership request, members will be asked to vote within 60 days.
 - Small Libraries, Big Impact Mini Rural Conference to be held in Gaylord at TreeTops Resort on April 29-30. Registration will be opening in early March.
 - Denise shared information about Personal Property Tax updates from the Treasury department.
 - Denise announced that the RIDES delivery service prices are increasing. Members reported problems with drivers not bringing all materials. Denise encouraged members to fill out the report forms for Sue Alt at MCLS.
 - Programming: Irene reported over 650 programs have been booked. We are currently working on the confirmation sheets and expect to have the Spring sheets ready by the end of February. Irene briefly mentioned date changes that will affect Performers Showcase and the Programming Team meeting.
 - Scott Duimstra, Capital Area District Library director, discussed the Student Success Card that has been rolled out with Webberville School District. Scott explained that no physical library cards will be issued. Students can check out items by verbally providing their student number or showing student ID. The school district agreed to share student directory information with CADL. Checkouts are limited to three items at a time and formats are limited to books, magazines and audiobooks. Students can also utilize the digital collection and public computers. Residency is determined by the location of the school, not by where the student lives.
 - Anne Heideman, Saginaw Chippewa Tribal Library director, mentioned they are applying for an IMLS Leadership Grant. Anne is working on an environmental scan to find out what other libraries have done/are doing related to decolonizing

their collections. The Tribal Libraries, in collaboration with community partners, propose a three-year project grant to: 1) Assess the cataloging and classification systems currently in place through a decolonizing lens, 2) Create a system of organization for cataloging and classifying library materials according to Anishinaabe ways of knowing and being, and 3) Implement this system to decolonize and indigenize the Tribal Libraries collections.

- Eric Palmer, Northwoods College Library, mentioned they have begun a Human Library project. Eric explained this project is an opportunity for members of the local community (both within and beyond campus) to see the world through other people's eyes. Part of an international project, the Human Library concept involves people volunteering to be living books, sharing their unique stories in one-on-one conversations with 'readers'. This project helps build understanding for diversity by providing a framework for real conversations about important issues.
- Cheryl Davenport, Vernon District Library director, mentioned their library is a Volunteer Income Tax Assistance hosting site. The Volunteer Income Tax Assistance (VITA) program offers free tax help to people who generally make \$54,000 or less, persons with disabilities and limited English speaking taxpayers who need assistance in preparing their own tax returns. IRS-certified volunteers provide free basic income tax return preparation with electronic filing to qualified individuals.

Business Meeting adjourned at 10:20 a.m.

IV. Anne Seuryneck, Foster Swift Collins & Smith PC Attorneys

- Back to the Basics: Michigan Freedom of Information Act: Anne reviewed the changes that were implemented in the 2015 revision. Anne also briefly explained the changes that were rolled out in December, 2018.
- Contracts 101: Anne reviewed basic elements of contracts and issues that arise.
- Library Policies: Anne reviewed several policies of importance to libraries.

V. Shannon White, Library of Michigan, Library Development Manager;
Theresa Runyan Midwest Collaborative for Library Services, MeL Engagement Specialist for Public Libraries
Megan Dudek, Midwest Collaborative for Library Services, MeL Catalog Training & Support Librarian

- Theresa introduced herself and gave an overview to the new MeL website and eResources.
- Megan introduced herself and discussed the opportunity she has to assist libraries in tailoring a custom design for MeL Resources and supporting access to the MeL databases.
- Shannon introduced herself and described the relationship between Library of Michigan and the MeL staff and the paradigm shift in promotion of the resources available across the state.

Respectfully submitted,

Irene Bancroft
Administrative Specialist

MIDEASTERN MICHIGAN LIBRARY COOPERATIVE

Upcoming Advisory Council Meetings

October 1, 2019	Genesee District Library – Grand Blanc Branch <ul style="list-style-type: none">• Business Meeting & Committee Assignments• Library Sharing & Social @ lunch.• Training Topics: HR	9:30 a.m. – 3:30 p.m.
February 18, 2020	MMLC Office Building (1 st Floor Board Room) <ul style="list-style-type: none">• Business Meeting• Library Sharing & Social @ lunch.• Training Topics: TBD	9:30 a.m. – 3:30 p.m.
May 14, 2020	Brick Street Grille <ul style="list-style-type: none">• Joint Board/Advisory Council Meeting• State of the Cooperative Presentation• Advisory Council February Meeting Minutes Acceptance• MMLC Board January Meeting Minutes Acceptance• MMLC Board April Financial Report Acceptance	5:00 p.m.