



# MIDEASTERN MICHIGAN LIBRARY COOPERATIVE

## Technology Plan, 2014-2017 – Final Report

1. What is the mission of your cooperative? Please note that the goals and strategies you list to answer the next question should be tied to this mission.

**The mission of the Midwestern Michigan Library Cooperative is to encourage, facilitate and coordinate resource sharing for its member libraries, provide services, advocate for its members, provide additional funding when available, and communicate relevant information to members concerning library issues.**

2. Provide clear goals and a realistic strategy for using telecommunications and information technology to improve library services. Please use the strategies to provide measurable milestones to meet your mission. This plan should cover a period of three years. If your institution is required by local authorities to operate under a longer planning cycle, this is acceptable.

**Provide members with information related to statewide broadband initiatives.**

- Shared information about Michigan broadband conference
- Participated in ConnectMichigan Committee planning.

**Develop relationships with technology vendors who have the expertise to service members; provide referrals when needed.**

- Promoted purchasing through The Library Network (TLN) and also the Trig program through MDE; negotiated Cooperative discounts provided by TLN; attended TLN Technology Forum and made connections with experienced 3D printing sites and individuals.
- Invited product vendors to present at Advisory Council meetings or by conference call: OverDrive, Hoopla

3. What is your library's professional development strategy to ensure that staff knows how to use the new technologies to improve library services?

**Showcase innovative ideas using technology tools and resources at Advisory Council meetings.**

- Polled members for ideas and technology needs.
- Hosted speaker on Makerspace activities and services at Performer's Showcase.

**Sponsor MeL database workshops locally and at member locations.**

- Worked with the Library of Michigan to present MeL workshops at the Genesee Intermediate School District.
- Training at Pere Marquette on early literacy databases.



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**Make new equipment purchases available to all members for in-library use and provide training.**

- **Members chose 3D printing through an initial pilot project and purchase of seven printers, laptops, scanners, and supplies.**
- **Distributed equipment at Advisory Council meeting featuring speakers and an exchange of programming ideas.**
- **Created collaborative regions for sharing equipment and ideas.**
- **Conducted an Advisory Council meeting to evaluate the project.**
- **Decommissioned equipment to sharing regions.**

4. Provide an assessment of the telecommunications services, hardware, software, and other services that will be needed to improve library services. Include your plans for replacement of outdated equipment.

### **2014-15**

#### **MMLC Office:**

**Research VoIP (Voice over Internet Protocol) technology for phone and Internet connectivity.**

- **Considered moving to VOIP in order to improve service and reduce costs; researched whether VOIP qualified for E-Rate reimbursement.**
- **Completed: January 2015**

#### **Internet Labs:**

**Decommission both mobile labs/white boards and offer equipment to member libraries.**

- **Completed: November 2014**

#### **“Pilot” Projects:**

**Purchase equipment suggested by members to circulate for trial use prior to member library investment in same equipment.**

- **Members chose 3D printing as the project; conducted pilot 2016-17.**

### **2015-16**

**Research connection to Internet in order to maintain a secure, dependable connection.**

- **Added WiFi and guest user access via WiFi.**
- **Completed: November 2015**

**Purchase 3D printers, scanners, laptops, and filament for circulation among members.**

- **Completed: February 2016**

### **2016-17**

**Upgrade software and purchase new office laptops.**

- **Completed: August 2017**



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**Review website design and software.**

- **Completed website redesign and debut in May 2017.**
- **Completed June 2017**

**Explore the opportunity of providing mobile hotspots units.**

- **Chosen as one of the initiatives for FY 2017-18; offered as a grant opportunity.**

5. Use this space to provide a budget to acquire and maintain the hardware, software, professional development, and other services that will be needed to implement the strategy for improved library services.

	10/1/ 2014 -9/30/2015	10/1/ 2015-9/30/2016	10/1/ 2016 -9/30/2017
Hardware & Software	\$426	\$16,875	\$3,500
Web Services (including email)	\$400	\$00	\$1,500
Telecommunications *phone, cell, internet	\$2,680	\$3,318	\$3,500
Contract services for information technology	\$1,462	\$1,436	\$1,500
Staff training	\$200	\$200	\$200
Technology Grants to Public Libraries *dependent on SA	\$69,500	\$69,500	\$69,500
<b>Total:</b>	<b>\$74,668</b>	<b>\$91,329</b>	<b>\$79,700</b>



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6. Provide an evaluation process that will enable your library to monitor progress toward the specified goals and make mid-course corrections in response to new developments and opportunities as they arise.

**Each year, poll members for potential ways to support their technology needs. Update plan as needed.**

- **Completed annually.**
- **Compiled results and chose best options.**