

# **Mideastern Michigan Library Cooperative National Library Legislative Day Grant Application – 2017**

**Event:** American Library Association, National Library Legislative Day (NLLD)

**Place:** Liaison Hotel, Washington D.C.

**Dates:** April 30 – May 2, 2017

**Application Window:** January 2-13, 2017

**Introduction:** NLLD activities begin on Sunday, April 30, 2017 with travel to Washington D.C. An optional ALA orientation for first time attendees is scheduled from 3-5 pm on Sunday. The next day, Monday, May 1, 2017, attendees meet in the hotel for a full day briefing on key library issues. An optional networking reception is held at a U.S. Senate office building Monday evening. After dinner, attendees will meet to discuss strategies for conducting congressional sessions scheduled for Tuesday, May 2, 2017. The group will return to Michigan Tuesday evening.

**Eligibility:** The grants are available to any current MMLC Board member (as appointed by member libraries) and MMLC member library directors. If there are positions still available after the application deadline, spots may be opened to member library Board members and/or staff members. Applications will be considered and awarded by a committee appointed and chaired by the MMLC Board Chair. Funding for NLLD grants is determined by the MMLC Board.

## **Expenses – Grant Covered and Arranged by MMLC:**

- **Registration:** ALA charges a nominal fee
- **Hotel:** Attendees are housed at the Headquarters hotel. Room and hotel taxes are included. Double occupancy in rooms.
- **Food:**
  - Sunday dinner
  - Monday breakfast (Continental at orientation provided by ALA)
  - Monday lunch and dinner (Area restaurants)
  - Tuesday breakfast and lunch (Area restaurants)

## **Expenses – Attendee Responsibility:**

- **Travel:** The cost of air (or other forms) of travel to and from Washington D.C. Group travel is typically early Sunday am flight with arrival at hotel around Noon. Attendees are not obligated to travel as a group.
- **Hotel:**
  - Any room or hotel charges not included above (including room service or movie rental)
- **Food:**
  - The cost of food during travel to and from Washington D.C.
  - Any food purchased beyond the included meals
- **Entertainment:**
  - When not required for participation in NLLD activities, any expenses incurred i.e. transportation, entrance fees, etc.

**Note:** Whenever possible, attendees walk to meeting locations which are usually distances of up to one mile between the hotel and Capitol buildings. Taxis are available for those who choose to ride between locations.

**Expectations:** The MMLC delegation will meet one or two times in April to discuss the details of travel and to go over the key issues. First year attendees are expected to participate in legislator meetings by giving examples of how proposed legislation affects their library patrons or telling a brief story (sound bites) which lends to the conversation. Second year attendees should be willing to lead the discussion based on information gleaned at the ALA orientation.

**Evaluation:** Team members must be willing to share experiences at the Annual May meeting and will be required to complete a brief written evaluation of the event upon return. A compilation will be shared with the MMLC Board and Advisory Council.

**Applicant Name:** \_\_\_\_\_

**Library Affiliation:** \_\_\_\_\_

**Contact Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Phone (Cell):** \_\_\_\_\_ **Phone (Work or Home):** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Years Attended NLLD via MMLC Grant Funding:** \_\_\_\_\_

**Please briefly explain why you are interested in participating in this opportunity and include any advocacy experience you may have:**

**Please direct questions and submit completed application to Denise Hooks at: [dhooks@mmlc.info](mailto:dhooks@mmlc.info) or (810) 232-7119. Thank you for your interest.**