

**Mideastern Michigan Library Cooperative
MMLC Board Meeting
January 11, 2007**

MMLC Board Chair Jane Smith called the January 11, 2007 meeting to order at 4:30 p.m.

I. Board Members Present: Jane Smith; Stuart Bush; Ann Ingles; Harold Evans, Mathilde Slider, Denise Hooks; Jack Phipps; Amy Schweitzer; Alma Staton; Catherine Alberts.

Board Members Absent: Tracy Collier-Nix (excused).

Guests: Patti Evans; Bruce Alberts; Jamie Cowan; Laura Del Eva.

Co-op Staff: Roger Mendel; Irene Bancroft.

II. **Public Comments:** none

III. **Audit Report:** Jamie Cowan and Laura DelEva, auditors with Lewis and Knopf, Inc presented the FY 2005-2006 Annual Audit. Jamie reported that there are no reportable conditions or material weaknesses, stressing that the Cooperative is in compliance with generally accepted finance rules.

IV. **Review of the Board Minutes dated December 14, 2006.** Approved as presented.

V. **Review of the Financial Reports dated December 30, 2006.** Approved as presented.

VI. **Board Committee Reports**

a. **Budget and Finance Committee:** Harold reported the committee met prior to the Board meeting. **Motion by Catherine Alberts, seconded by Jane Smith to accept the Audit Report as presented by Lewis & Knopf, Inc. All yeas (8-0). Motion carried.**

b. **Personnel Committee:** Ann mentioned that the Personnel Committee met recently to review the Evaluation Tool used for the Director's annual review. The tool was modified briefly and will be sent to Board members and Public Library directors the first of February. The review process will be completed and reported at the March, 2007 Board meeting.

VII. **New Business:**

a. **LSTA Grant Update:** Roger mentioned that he is assisting in the development of two grant proposals. Roger mentioned that the grant proposal involving the Gerald R. Ford Museum in Grand Rapids and the Lakeland Library Cooperative is under development. **Motion by Harold Evans, seconded by Catherine Alberts to approve submission of the Mr. President: I want to be a President grant proposal. All yeas (10-0). Motion carried.**

VIII. **Old Business:**

- a. **Gates PAC HUG grant:** Roger mentioned that members have purchased their computers, and are in the process of spending the balance to purchase software. Roger mentioned that the balance of the grant funds is reserved for the Cooperative's use. As was originally planned, the Cooperative is still considering the purchase of a second wireless lab. Roger will be presenting the idea to the Advisory Council for their consideration at the February meeting.

IX. **Director's Report:** Roger directed members to the written report. Roger distributed copies of the Library of Michigan's annual Data Digest, 2006 edition. Roger mentioned that the MMLC website is still in need of updating. Roger is working on options available.

X. **Comments:**

The meeting adjourned at 5:40 p.m.

Respectfully submitted,
Irene Bancroft
Administrative Assistant

Next Board Meeting:
Thursday, March 8, 2007
MMLC Office-5th floor meeting room
4:30 p.m.