

**Mideastern Michigan Library Cooperative
MMLC Board Meeting
October 5, 2006**

MMLC Board Vice-Chair Ann Ingles called the October 5, 2006 meeting to order at 4:30 p.m.

Ann offered the Oath of Office to new board members:

Stuart Bush	representing Grace A. Dow Memorial Library
Denise Hooks	representing Academic & Special Libraries
Jack Phipps	representing Dryden Township Library
Amy Schweitzer	representing School Libraries
Alma Staton	representing Capital Area District Library

I. Board Members Present: Alma Staton; Stuart Bush; Ann Ingles; Harold Evans, Mathilde Slider, Tracy Collier-Nix; Denise Hooks; Jack Phipps; Amy Schweitzer

Board Members Absent: Jane Smith (excused); Catherine Alberts.

Guests: Patti Evans; Lance Werner.

Co-op Staff: Roger Mendel; Irene Bancroft.

II. **Public Comments:** none

III. **Board Training Session:** Lance Werner, legal specialist from the Library of Michigan joined the board for a Training Session on three important laws for Board members. Lance gave an overview and details concerning the Open Meetings Act, the federal USA Patriot Act and the Michigan Library Privacy Act. Lance gave a quick overview of the federal Children's Internet Protection Act.

Tracy Collier – Nix and Denise Hooks were excused from the meeting.

IV. **Review of the Board Minutes dated September 14, 2006.** Approved as corrected. Mathilde Slider was present as a board member.

V. **Review of the Financial Reports dated September 30, 2006.** Approved as presented.

VI. **Board Committee Reports**

a. **Budget and Finance Committee:** Harold reported the committee has not met.

b. **Personnel Committee:** Ann mentioned that the Director's annual review process will begin in January.

VII. New Business:

- a. **Director's Work 2006-2007 Work Plan:** Roger reviewed the Director's Work Plan for FY 2006-2007. **Motion by Stuart Bush , seconded by Harold Evans to accept the Director's Work Plan for 2006-2007. All yeas (8-0). Motion carried.**
- b. **MMLC Web Site:** Roger mentioned that the work continues on this project.
- c. **Depository Resolution: Motion by Alma Staton, seconded by Stuart Bush to approve the Depository Resolution as presented. All yeas (8-0). Motion carried.**
- d. **Credit Card Resolution: Motion by Mathilde Slider, seconded by Stuart Bush to approve the Credit Card Resolution as presented. All yeas (8-0). Motion carried.**
- e. **Holiday Social discussion:** Roger announced that the December 14th meeting will be held at the Whaley Historical House, with a Board Social following the meeting.
- f. **Gates PAC HUG Grant update:** Roger distributed information about the Gates PAC Hug grant program to replace Gates computers purchased by member libraries utilizing Gates grant monies several years ago. **Motion by Harold Evans, seconded by Jack Phipps to participate in the Gates Foundation PAC HUG grant and serve as fiscal agent for the distribution of funds to MMLC's eligible public library members. The Board further authorizes the Director and / or Board Chair to sign necessary Grant agreement documents. All yeas (8-0). Motion carried.**

VIII. **Director's Report:** Roger directed members to the written report. Roger distributed the Committee Service Opportunities sheet detailing the committees of the Cooperative. Members were encouraged to sign up. Roger read a thank you note from the Pinconning Elementary School, thanking the cooperative for sponsoring the visit by Author Jerry Pallotta in the Spring of 2006. Roger distributed a copy of the new Board Member List, asking members to review the information for corrections and additions.

IX. Comments:

The meeting adjourned at 6:50 p.m.

Respectfully submitted,
Irene Bancroft
Administrative Assistant

Next Board Meeting:
Thursday, December 14, 2006
Whaley Historical House
4:30 p.m.