

**Mideastern Michigan Library Cooperative  
Board of Trustees Meeting  
September 14, 2017 - 4:30 p.m.  
MMLC Office, 5<sup>th</sup> floor Meeting Room  
503 S. Saginaw St, Flint, MI 48502  
810-232-7119**

***Continue our commitment to the advancement of library service  
by assisting all members in providing and delivering valuable,  
cost effective services to their library communities.***

## **Agenda**

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|---|------------------------|
| I. Call to order  | Bloomquist             |
| II. Board Member Introductions                              | Bloomquist             |
| III. Recognition of Virtual Attendees                       | Bloomquist             |
| IV. Roll Call.  | Bancroft               |
| V. Public Comments  |                        |
| VI. Approval of the Minutes – May 11, 2017                  | (Action)               |
| VII. Approval of the Financial Statements – August 31, 2017 | (Action)               |
| VIII. Committee Reports/Action:                             |                        |
| A. Personnel Committee                                      | Crites                 |
| 1. Work Plan 2016-17 – Final Report                         | (Action)               |
| 2. Director's Evaluation                                    | (Action)               |
| 3. Director and Administrative Specialist Compensation      | (Action)               |
| B. Budget and Finance Committee***                          | Hornus                 |
| 1. Budget Adjustments FY 2016-17                            | (Action)               |
| 2. Audit  | Information            |
| 3. Proposed FY 2017-18 Budget                               | (Action)               |
| 4. Resolution on Fund Balance                               | (Action)               |
| C. Document Review Committee                                | Hooks                  |
| 1. Bylaws   | (Action)               |
| D. Board Officer Slate, FY 2017-18                          | Bloomquist<br>(Action) |
| IX. Business:   | Bloomquist             |
| A. Resolution on Banking Institutions                       | (Action)               |
| B. Resolution on Credit Cards                               | (Action)               |
| C. Recommendation on January Board Meeting                  | (Action)               |
| D. Board Meeting Schedule                                   | (Action)               |
| E. Committee Service Assignments                            | Information            |
| F. Board Member Contact List                                | Information            |
| G. Summer Reading Program, 2017 Report                      | Bancroft               |

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|---|------------------|
| X. Director's Report                              | Hooks            |
| A. MMLC Work Plan 2017-18                         | (Action)         |
| B. Technology Plan 2014-17 Final Report           | (Action)         |
| C. Technology Plan 2017-20                        | Information      |
| D. E-Rate Program Filing                          | Information      |
| E. NLLD 2017 Evaluation Report                    | Information      |
| F. Technology and Innovation Support Grant Report | Information      |
| G. Library Promotions Grant Report                | Information      |
| H. MMLC Website Update                            | Information      |
| <br>  |                  |
| XI. Recognition of Board Service                  | Bloomquist/Hooks |
| <br>  |                  |
| XII. Board Members / Oath of Office               | Bloomquist       |
| A. Nancy Rozier, Flint Public Library             |                  |
| B. Robert Crites, Genesee District Library        |                  |
| C. Pamela Clark, Public Libraries of Saginaw      |                  |
| <br>  |                  |
| XIII. Board Comments.                             |                  |
| <br>  |                  |
| XIV. Adjournment.                                 |                  |

**\*\*\*Budget Committee meeting at 3:45 pm in MMLC Office, Suite 711  
(Hornus, Bloomquist, Gutierrez, Harris)**

**Next scheduled meeting of the MMLC Board:  
January 11, 2018, 4:30 p.m., Annual Audit Presentation  
Location To Be Determined**