

**Mideastern Michigan Library Cooperative
Advisory Council Meeting
Mott Foundation Building
5th Floor Conference Room
February 6, 2007**

I. **Roll Call:** Members Present: Desta Ureel; Bryan Cloutier; Karen Lambert; Kevin Ayala; Sandra Chavez; Julie Chrisinske; Shirley Roos; LaRene Klink; Sue Hill; Trish Burns; Melissa Barnard; JoAnne Mondowney; Carolyn Nash; Ken Uptigrove.

Members Absent: Kate Pohjola (excused); Betsy Hull (excused); Louise Goward; Kay Hurd.

Guests: June Mendel; Michael Mok; Karl Thornton.

Co-op Staff: Roger Mendel; Irene Bancroft.

II. **Call to Order:** Roger called the February Advisory Council meeting to order at 9:30 a.m.

III. **December 5, 2006 Minutes.** Accepted as presented.

IV. **Early Literacy Station Demonstration:** Karl Thornton and Michael Mok presented information on the AWE Early Literacy Station.

V. **Sharing by Libraries:**

Sandra Chavez: Laingsburg Public Library will be expanding their space to include the building adjacent to their current building. They are looking at using a corn burner for heating.

Julie Chrisinske: Edna C. Bentley Memorial Library has several new projects including an evening storytime and a movie time for children. The teen movie time has been a huge success. New computer tables will be installed later this month. Shiawassee Library Association will be participating in the 2007 Shiawassee County Home Show.

JoAnne Mondowney: Flint Public Library recently kicked off their African American programming. The library submitted an LSTA digitization grant "Flint Looks Forward by Looking Back" partnering with Sloan Museum.

LaRene Klink: Genesee Schools hosting author Pam Flowers in March. The school district is currently conducting interviews for a new superintendent.

June Mendel: Lapeer District Library laid off 33 individuals in December and closed five of eight branches. Pam Flowers will be visiting deAngeli in March.

Desta Ureel: Dryden Township Library - business as usual.

Bryan Cloutier: Ruth Hughes Memorial District Library going for a millage in May, 2007. City and DDA have decided not to exempt the library from the DDA capture.

Karen Lambert: North Branch Township Library exempted from the DDA capture, going for millage in May.

Ken Uptigrove: Shiawassee District Library part-time employee at Durand has moved to a full time position at the Owosso branch. Several other part-time positions open.

Melissa Barnard: Grace A. Dow Memorial Library has a new on-line program, Rosetta Stone being offered to the public. The library will be using *Get in the Game* theme for

National Library Week, just as the new Midland *Loons* minor league baseball team starts their season.

Carolyn Nash: Genesee District Library opening their 19th branch at Beecher, with 22 computer stations available. Celebrating Black History Month with **Essence** editor as the guest speaker at the brunch sponsored by GDL. A May millage election scheduled.

Kevin Ayala: Bay County Library System just completed their third week of reduced hours and locations along with a massive reduction in staff. A August or November millage election being decided upon.

Trish Burns: Public Libraries of Saginaw have a full slate of Black History Month programs, including an appearance with Carlean Gill on Saturday, February 24th. The library staff are working with the City to create an online database of cemetery records for the area.

Shirley Roos: Holly Township Library submitted an LSTA grant for digitizing the *Holly Herald* newspaper. The library installed security cameras on the exterior of the library, which helped to capture one of the culprits who defaced the library building and several other businesses in the immediate vicinity. The library lost their bid to re-capture DDA funds, forcing the library to repay almost \$8000.

Sue Hill: Capital Area District Library business librarian, Liz Kudwa received the prestigious Dun and Bradstreet Award for Outstanding Service to Minority Business Communities from ALA. Liz will receive the award, which comes with a \$2,000 cash prize, at the annual ALA conference. Scott Turow will be *One Book, One Community* guest speaker. Capital improvement process continuing to move forward with one possibility being a combined project with Impression 5 Science Museum.

VI. Director's Report:

- a. **State Aid Update:** Roger reported that at this time there has not been any indication that a reduction to state aid will be suggested from the Governor's Office. Roger reminded members that 75% of the Cooperative's income is from State Aid.
- b. **MMLC Audit Report:** Roger announced that the Annual Audit had been conducted by Lewis & Knopf, and accepted by the MMLC Board. Jamie Cowan and Laura DelEva, auditors with Lewis and Knopf, Inc presented the FY 2005-2006 Annual Audit at the January, 2007 meeting. Jamie reported that there are no reportable conditions or material weaknesses, stressing that the Cooperative is in compliance with generally accepted finance rules.
- c. **Update of Cooperatives Statewide:** Roger mentioned that Ann Holt, director of the Capital Cooperative, will be retiring in late 2007. Members of that cooperative potentially will be notified that the recommendation will be to dissolve the Capital Cooperative with members joining other nearby Cooperatives.
- d. **Summer Reading Programs:** Roger mentioned that all the programs have been booked, with contracts signed and schedules completed. Prize orders have also been completed.
- e. **MMLC Website Project:** Roger announced that White Pine Library Cooperative web manager Sheila Good has been contracted to complete a re-design of the MMLC website.
- f. **MadCap Puppets Tour:** Roger distributed a preliminary draft of the May tour schedule with MadCap Puppets.
- g. **Upcoming Workshop Opportunities:** A trustee training is in the works, a workshop in May will include information on PR.

- h. Mobile Internet Lab Discussion:** Members discussed the idea of the Cooperative purchasing a second mobile lab. Roger related that the current lab is constantly in use, with the demand exceeding availability. **Motion by Sue Hill, seconded by Bryan Cloutier to purchase a second computer lab for MMLC. All yeas (14-0) Motion carried.**
- i. PAC HUG Gates grant update:** Roger distributed an update of where we are in the expending of the PAC HUG funds.
- j. Notable Books Update:** Roger submitted eight names for the Notable Books updates. Seven libraries in the Cooperative will be hosting an author under this program.
- k. USF update:** Roger reminded members that the deadline for filing Form 471 is February 7th.
- l. Merit Dial In Service:** Roger reminded members that the dial-in service through Merit will be cancelled in June, 2007. The final billing for this service was sent to affected members yesterday.

The meeting adjourned at 11:40 a.m.

Respectfully submitted,
Irene Bancroft
Administrative Assistant

Next Advisory Council Meeting:

Tuesday, April 3, 2007

Capital Area District Library – Webberville Branch

9:30 a.m.