

Advisory Council Meeting
February 21, 2017
Mott Foundation Building
First Floor Conference Room

Members Present: Bruce Childs; Trish Burns; Maureen Hirten; Corey Friedrich; Anne Heidemann; Amy Comber-Gross; Jami Cromley; Kay Schwartz; Dave Conklin; Kate Scheid; Melissa Malcolm; Jill Sodt; Kelli Lovasz; Eric Palmer; Tracy Aldrich; Steve Flayer; Cheryl Cole.

Members Absent: Kay Hurd (excused); Melissa Barnard (excused); Charles Hanson (excused); Sandra Chavez (excused); Sheila Bissonnette (excused); Maria McCarville (excused); Diane Moyer; Catherine Yezak.

Staff Present: Denise Hooks; Irene Bancroft.

Guests: Cathy Lancaster (Library of Michigan); Clare Membiela (Library of Michigan); Kristen Wellnitz; Scott Duimstra.

- I. Call to Order: Denise called the February Advisory Council meeting to order at 9:30 a.m.
- II. Approval of the October 4, 2016 Minutes: Motion by Steve Flayer, seconded by Maureen Hirten to approve the minutes as presented. All yeas. Motion carried.
- III. Director Report:
 - Denise reminded everyone that the May meeting has been scheduled for May 18th at Brick Street Restaurant in Grand Blanc.
 - Lewis & Knopf Auditors have given MMLC a clean audit for FY 2015-16.
 - Denise mentioned that the MMLC website is being updated to a Word Press platform hosted by Network Solutions.
 - Cooperative Directors' Association will be sponsoring several webinars in the upcoming months. The Collaborating Partners group will be hosting a library security workshop with Steve Albrecht in Gaylord on September 6. A second workshop will be held at Dearborn Public Library with Steve Albrecht, Eva Davis and Jodie Layne on September 7 with a focus on safety and community inclusion.
- IV. Administrative Specialist Update:
 - Irene mentioned that a new milestone has been reached with 560 programs now booked. Members were sent a letter of commitment and the confirmation sheets in January.
- V. 3D Printer Project Wrap-up and Evaluation
 - Denise presented a summary report on the 3D Project and the compiled information from the evaluations provided by the membership directors. Discussion was held about disbursement of the equipment to member libraries. Denise mentioned that insurance coverage of the equipment by MMLC will end on March 30, 2017.

Members broke for lunch at Blackstone's Restaurant.

VI. Library of Michigan: News and Updates

- Cathy Lancaster, Youth Services Coordinator: Cathy presented information about:
 - Collaborative Summer Library Program: www.CSLPreads.org
 - Early Literacy – Every Child Ready to Read in Michigan: Talking, Singing, Reading, Writing, Playing
 - Michigan Reads!: In 2018, moving to March and an age of 0-5. Looking at moving it to a collaboration with the public library and the local Head Start and Great Start programs.
 - Youth & Teen Services Advisory Council and Workshops

- Clare Membiela, Library Law Consultant: Clare presented information about:
 - Personal Property Tax Reimbursement:
http://www.michigan.gov/taxes/0,4676,7-238-43535_72736-358296--,00.html
 - Downtown Development Authority Opt-Out Legislation Discussion
 - Tax Exempt Status (501c3 vs Gov't Entity):
<https://www.irs.gov/government-entities/federal-state-local-governments/governmental-information-letter>
 - United for Libraries: <http://www.ala.org/united> User Name: michigan
Password: greatlake1837
 - Parliamentary Procedure: Motion vs. Resolution

Meeting adjourned at 2:40 p.m.

Respectfully submitted,

Irene Bancroft
Administrative Specialist